



KOHSAR UNIVERSITY MURREE

Kohsar Guest House

Kashmir Point, 47150, Murree-Pakistan



APPLICATION FORM FOR ACCOMODATION

Name of the Applicant: _____ CNIC No.: _____

Designation of the Applicant: _____ Cell No: _____

Name of the Department/ Institution in which employed: _____

Permanent Address: _____

Date/s for which room/s is/are required From _____ To _____

Day/ days for which room/s is/are required _____ Reference: _____

Exact purpose of visit/ stay (Give detail): _____

- (i) I hereby undertake that rooms shall be vacated as mentioned date above.
- (ii) I shall clear all the dues before handing over the charge of room/s to the University. I clear all the dues in case of my guest do not clear it.
- (iii) Guests staying guest house are not allowed to arrange any party/ceremony during their stay at KUM Guest house.
- (iv) No self-cooking is allowed at guest house without prior permission of the Administration.
- (v) I further certify that I would use the room myself but not for a guest of any marriage party or attendant of any patient of any hospital.

Signature of the Applicant
(FOR OFFICE USE)

APPROVAL

Category of the Applicant: *(Approval from the Head of the department of Tourism and Hospitality Management is compulsory for category A and B) The HOD will encircle the relevant category.*

- A. Official/Complimentary
- B. Guest
 - 1. Guests Invited
 - 2. HED/ HEC/ Guest Special (Referred)
 - 3. Collaborator/Researcher
 - 4. Departmental/ University/ Academia
 - 5. Guests Personal
- C. Commercial

HOD
Dr. Adnan Ahmad Doger
Kohsar University Murree

In-Charge Guest House

Room/s No.....is/are lying vacant in the guest house which may be allotted to the above applicant for the period.....to.....

Other Charges: Rs. _____

Total Amount: Rs. _____

Signature _____
In-Charge (Guest House)
Kohsar University, Murree