

Kohsar University, Murree



Tender Document

**Tender No. SRGP Projects- 01-4
(HEC Funded)**

Supply of Laboratory Equipment

at

Kohsar University, Murree

**Admin Block, Kashmir Point, 47150 Murree.
051-9269179, www.kum.edu.pk**

TENDER DOCUMENT

TENDER No. Misc-01-4

**Supply of Equipment for SRGP Project
(HEC Funded)**

at

Kohsar University Murree

TENDER PRICE Rs. 1000/-

Last date of submission: 04-07-2022

FOR OFFICE USE ONLY

Serial No. _____

Sold to: M/S _____

Date of Sale _____

Bank Challan No. _____

Date _____

1. Overview

Kohsar University Murree intends “Supply of Laboratory Equipment for SRGP Projects” as provided at **Annex ‘A’**. The supplier will be responsible for Supply and delivery, wherever required, at Kohsar University Murree. This document provides complete instructions for bidders intending to participate in this Tender.

2. Instructions for Bidders

- 2.1.** Response to the Tender (Bid) should be submitted in single Stage, Single Envelope, before **12:00 PM** on **04-07-2022**. Technical & Financial Proposals will be opened on same day at **12:30 PM** in the presence of representatives of responding bidders, if any.
- 2.2.** Proposals shall be delivered at the address given below.

Dr. Muhammad Qasim/Tariq Mehmood

Admin Block, Kashmir Point, Murree

Tel. # 051-9269171-77

- 2.3.** All bids must be submitted by filling the **Annex ‘B’**. Same should be enclosed in the financial proposal. Bidder must use the same numbers and labels used in this Request for Proposal.
- 2.4.** The original Tender Document duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.

3. Technical Proposal Format

Bidders are required to include the following documents/information in their technical proposals in the order given below:

- i. Profile of company complete in all respect
- ii. List of Previous and Current customers along with Purchase Orders of related Supplies.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing along with Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications provided by supplier corresponding to the specification as given at **Annex 'A'**
- viii. Proposed delivery schedule for delivery of equipment
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money attached with technical proposal

4. Financial Proposal Format

Financial Proposal must include the following in the order given below:

- i. Prices duly entered on the form in the attached BOQ
- ii. Validity period of the quoted price

5. Terms & Conditions

5.1. This invitation for bids is open to all national original Manufacturers/ Distributors/Suppliers in Pakistan for supply.

5.2. All prices should be quoted in Pak Rupees and inclusive of all Government Taxes & Levies.

5.3. A bank draft equal to 2% of the estimated cost should accompany the Tender as **Earnest Money** drawn in favor of **Treasurer, Kohsar University Murree**. The Tender shall not be considered without Earnest Money. Bank draft for Earnest Money should be placed with the Technical proposal.

- 5.4. Earnest Money for bidders not selected will be returned a minimum of two weeks after announcement of award and returned to successful bidder after signing the contract. If the selected bidder fails to sign the contract within stipulated time, Earnest Money will be forfeited.
- 5.5. A Bank draft of 5% of the total amount as **Performance Guarantee** will be provided by the supplier in favor of KUM, within 10 days after decision of award of contract along with judicial stamp paper of the value 0.25 % of total cost which shall remain valid for 12 months beyond delivery period. This performance guarantee will be released after the completion of warranty/guarantee period and obtaining No objection Certificate (NOC) for the release of performance guarantee from end user department.
- 5.6. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 5.7. The decision of the KUM competent authority will be binding on all concerned and will in no case be challenged in any forum.
- 5.8. KUM Rahim Yar Khan reserves the right to modify the conditions / specifications of the Tender Document with written intimation to all the participants who have purchased the Tender Document.
- 5.9. Delivery period will be as per contract agreement and terms & conditions of purchase order/supply order.
- 5.10. Delivery shall be completed according to the agreed upon schedule as per contract agreement and terms & conditions of purchase order/supply order.
- 5.11. In case the selected bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Performance Guarantee shall be forfeited.
- 5.12. The University will get the equipment inspected at KUM and reject the item, if not found according to the stated specifications.
- 5.13. The University reserves the right to claim compensation for the losses caused by delay in the delivery of equipment.
- 5.14. It is the sole responsibility of the bidder to comply with local, national and international laws.
- 5.15. In case any supplies is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design,

or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.

5.16. All the proposals submitted will become the property of the University.

5.17. All prices should be valid for at least 90 days. Withdrawal or any modification of the original offer within the validity period shall entitle the KUM to forfeit the Earnest Money in favor of the KUM and/or putting a ban on the future inquires or taking any other suitable action against the bidder.

5.19. Delivery of the equipment will be free of charge at KUM during the office hours with a copy of Delivery Challan.

5.20. Equipment being ordered should be brand-new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the quote.

6. Tender Evaluation Criteria

All bids shall be evaluated on technical and financial merit. The Company Evaluation Criteria is attached at **Annex 'C'** for reference.

7. Undertaking

On behalf of the company, it is certified that we agree to the all the Instructions and Terms & Conditions given in this Tender Document

Name of bidder.....

Authorized person.....

Authorized signature.....

Stamp.....

Office Address.....

Tel No

Fax No

Supply of Laboratory Equipment for SRGP Projects

Sr. No.	Equipment / Item Name	Specification / Description	Quantity	Project Title
1.	Stereoscopic Microscope	Objective zoom range: 0.65×-5.3× Zoom ratio: 1:8.1 Trinocular, eyepiece 10X/24mm (adjustable diopter) with 3W-LED light source Features: 1. Front working distance: 110mm. 2. Stereo angle: 12° and viewing angle 35° 3. Observation tube: binocular, 680 and 810 trinocular optional (splitting methods are 0:100 standard; 50:50) 4. Interpupillary distance range: 50~75mm. 5. Rail bracket focusing stroke: 80mm 6. Column bracket focusing stroke: 115mm. 7. Square column rack. Model: SZ810TP Labao Instrument / Equivalent Ref. No. 224/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/314	01	Biosystematics of Wasps (Hymenoptera: Vespidae) from Murree and Adjoining Areas
2.	Probe Sonicator	Power Rating: 55 watts Frequency: 20 kHz Dimensions: 8"W x 7.5"L x 5.75"H Voltage: 110V, 50/60Hz; 220V, 50/60Hz Ref. No. 45/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/303	01	Fabrication of functional inorganic-organic composite membranes for the effective decontamination of wastewater
3.	Glass House	Structure=steel square tube with Thickness 16mm Glass= 8mm Polycarbonate Length=14 feet Width= 10 feet Height= 7 feet Door = 3 feet length and 7 feet height Ref. No. 56/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/305	1	Adoptability of small glass house & plastic tunnel for kitchen gardening in Murree
4.	Rigol -Digital Oscilloscope	DS1104Z, 100 MHz with 4 Channels / Equivalent Ref. No.136/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/304	2	Single Parameter Scaling in the Correlated Anderson Model

Supply of Laboratory Equipment for SRG Projects

Sr. No.	Equipment / Item Name	Specification / Description	Quantity	Total Amount Inclusive all Taxes
1.	Stereoscopic Microscope	Objective zoom range: 0.65×-5.3× Zoom ratio: 1:8.1 Trinocular, eyepiece 10X/24mm (adjustable diopter) with 3W-LED light source Features: 1. Front working distance: 110mm. 2. Stereo angle: 12° and viewing angle 35° 3. Observation tube: binocular, 680 and 810 trinocular optional (splitting methods are 0:100 standard; 50:50) 4. Interpupillary distance range: 50~75mm. 5. Rail bracket focusing stroke: 80mm 6. Column bracket focusing stroke: 115mm. 7. Square column rack. Model: SZ810TP Labao Instrument / Equivalent Ref. No. 224/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/314	01	
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3.	Glass House	Structure=steel square tube with Thickness 16mm Glass= 8mm Polycarbonate Length=14 feet Width= 10 feet Height= 7 feet Door = 3 feet length and 7 feet height Ref. No. 56/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/305	1	
4.	Rigol -Digital Oscilloscope	DS1104Z, 100 MHz with 4 Channels / Equivalent Ref. No.136/IPFP-II(Batch-I)/SRGP/NAHE/HEC/2020/304	2	

Company Evaluation Criteria

- i. Profile of company complete in all respect
- ii. List of Previous and Current customers along with Purchase Orders of Supplies.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing along with Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications provided by supplier against equipment detailed as given at **Annex 'A'**
- viii. Proposed delivery schedule for delivery of equipment
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money attached with technical proposal