

# **KOHSAR UNIVERSITY MURREE**



## **BIDDING DOCUMENT**

**FOR**

## **PROCUREMENT OF EQUIPMENTS FOR MLT LAB**

**KOHSAR UNIVERSITY MURREE,  
KASHMIR POINT, MURREE**

CONTACTS:

Phone: 051-9269178, 051-9269179

**TENDER DOCUMENT**

**TENDER No. LAB-001**

**SUPPLY OF EQUIPMENTS FOR MLT LAB DEPARTMENT OF  
MICRO-BIOLOGY**

at

**Kohsar University Murree**

TENDER PRICE Rs. 1,000/-

Last date of submission: 27-05-2022

FOR OFFICE USE ONLY

Serial No \_\_\_\_\_

Sold to: M/S \_\_\_\_\_

Date of Sale \_\_\_\_\_

Bank Challan No. \_\_\_\_\_

Date \_\_\_\_\_

## **1. Overview**

Kohsar University Murree, intends “Supply of equipment for MLT Lab” as provided at **Annex ‘A’**. The supplier will be responsible for Supply and delivery, wherever required, at the Kohsar University Murree. This document provides complete instructions for bidders intending to participate in this Tender.

## **2. Instructions for Bidders**

**2.1.** Response to the Tender (Bid) should be submitted in one part which shall include two separately sealed envelopes of **Technical Proposal** and **Financial Proposal** before **12:00 PM** on **27-05-2022**. Technical Proposals will be opened in the office of the project director on same day at **12:30 PM** in the presence of representatives of responding bidders, if any, and Financial Proposals will be opened after completion of technical evaluation. The exact time and place for opening of financial proposals will be informed to technically qualified bidders.

**2.2.** Proposals shall be delivered at the address given below.

**Office of the Project Director**

**Admin Block, Kashmir Point Murree**

**Tel. # 051-9269179, 77**

**2.3.** All bids must be submitted by filling the **Annex ‘B’**. Same should be enclosed in the financial proposal. Bidder must use the same numbers and labels used in this Request for Proposal.

**2.4.** The original Tender Document duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.

### 3. Technical Proposal Format

Bidders are required to include the following documents/information in their technical proposals in the order given below:

- i. Profile of company complete in all respect
- ii. List of Previous and Current customers along with Purchase Orders of related Supplies.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing along with Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications provided by supplier corresponding to the specification as given at **Annex 'A'**
- viii. Proposed delivery schedule for delivery of items.
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money attached with technical proposal

### 4. Financial Proposal Format

Financial Proposal must include the following in the order given below:

- i. Prices duly entered on the form in the attached BOQ
- ii. Validity period of the quoted price

### 5. Terms & Conditions

**5.1.** This invitation for bids is open to all national original Manufacturers/ Distributors/Suppliers in Pakistan for supply.

**5.2.** All prices should be quoted in Pak Rupees and inclusive of all Government Taxes & Levies.

**5.3.** A bank draft equal to 2% of the estimated cost should accompany the Tender as **Earnest Money** drawn in favor of **Treasurer, Kohsar University Murree**. The Tender shall not be considered without Earnest Money. Bank draft for Earnest Money should be placed with the Technical proposal.

- 5.4. Earnest Money for bidders not selected will be returned a minimum of two weeks after announcement of award and returned to successful bidder after signing the contract. If the selected bidder fails to sign the contract within stipulated time, Earnest Money will be forfeited.
- 5.5. A Bank draft of 5% of the total amount as **Performance Guarantee** will be provided by the supplier in favor of KUM within 10 days after decision of award of contract along with judicial stamp paper of the value 0.25 % of total cost which shall remain valid for 12 months beyond delivery period. This performance guarantee will be released after the completion of warranty/guarantee period and obtaining No objection Certificate (NOC) for the release of performance guarantee from end user department.
- 5.6. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 5.7. The decision of the KUM competent authority will be binding on all concerned and will in no case be challenged in any forum.
- 5.8. KUM reserves the right to modify the conditions / specifications of the Tender Document with written intimation to all the participants who have purchased the Tender Document.
- 5.9. Delivery period will be as per contract agreement and terms & conditions of purchase order/supply order.
- 5.10. Delivery shall be completed according to the agreed upon schedule as per contract agreement and terms & conditions of purchase order/supply order.
- 5.11. In case the selected bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Performance Guarantee shall be forfeited.
- 5.12. The University will get the items/Equipment's inspected at KUM and reject the item, if not found according to the stated specifications.
- 5.13. The University reserves the right to claim compensation for the losses caused by delay in the delivery of items/Equipment's.
- 5.14. It is the sole responsibility of the bidder to comply with local, national and international laws.
- 5.15. In case any supplies is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design,

or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.

**5.16.** All the proposals submitted will become the property of the University.

**5.17.** All prices should be valid for at least 60 days. Withdrawal or any modification of the original offer within the validity period shall entitle the KUM to forfeit the Earnest Money in favor of the KUM and/or putting a ban on the future inquires or taking any other suitable action against the bidder.

**5.19.** Delivery of the Items/equipment's will be free of charge at KUM during the office hours with a copy of Delivery Challan.

**5.20.** Items/equipment's being ordered should be brand-new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the quote.

## **6. Tender Evaluation Criteria**

All bids shall be evaluated on technical and financial merit. The Company Evaluation Criteria is attached at **Annex 'C'** for reference.

**7. Undertaking**

On behalf of the company it is certified that we agree to the all the Instructions and Terms & Conditions given in this Tender Document

Name of bidder.....

Authorized person.....

Authorized signature.....

Stamp.....

Office Address.....

Tel No .....

Fax No .....

### Tender For Equipment For MTL Lab at KUM

Item	Quantity	Specifications
Microscope plus Camera	1	Olympus Model: CX23 4, 10, 40 and 100 X objectives
Laptop	1	Dell Core i7 with 1TB SSD
Low speed Centrifuge	1	Angle Rotor: 10ml*24 (4000rpm)
Thermo shaker	1	25 - 150 °C, 100 – 300 rpm, For 2 ml Eppendorf tubes, with lid
Water bath	1	1 L
Dry Incubator	1	50 L
Digital Autoclave	1	Vertical 50 L, double drum with drying option
Biosafety Level II cabinet	1	4 feet length, 2 feet width, with HEPA filters
Roller Mixer	1	
Refrigerator and Freezer	1	Double door
UPS with 2 batteries	1	Homage 1K Watt, Phoneix 180 XP battery
Hematology analyzer	1	Dymid DH-36
Biochemistry analyzer	1	Microlab 300
Special Chemistry analyzer	1	Ichroma II
Vortexer	1	
Lab racks	5 each	For 2ml, 10ml, and 50ml tubes
Micropipette with Pipette Stand	2 each	2 ul, 10 ul, 100 ul, 200 ul, 1000 ul Autoclavable



Eight-channel Micropipettes	1	50-300µl-Fully Autoclavable
Lab coats	5	Large size
Eppendorf tubes	2 packs	1000 pcs/pack
Test tubes (5 ml) - Plastic	2 bags	12*100mm 500pcs/bag
Sealing Strip for Waste bags	10 bags	50pcs/bag
Autoclavable waste bag	10 bags	61*81cm 50pcs/bag
Petri dishes	50	Glass (90 mm)
ELISA Analyzer	1	Rayto, RT-6000
Steel waste containers	8	30 L, Autoclavable
Hemocytometer neubar chamber	1	
Cover slips	10 packs	Cleaned blank clear coverslips, dimensions (22x22x0.13mm)
Glass slides	10 packs	Cleaned blank clear slides, dimensions: (25.4x76.2x1mm)
High Speed micro-centrifuge	1	For 2 ml Eppendorf tubes, up to 14000 rpm

## Supply of Equipment For MTL Lab at KUM

### (Bid Form)

Item	Quantity	Specifications	Total Amount (Rs.) (inclusive of all taxes)
Microscope plus Camera	1	Olympus Model: CX23 4, 10, 40 and 100 X objectives	
Laptop	1	Dell Core i7 with 1TB SSD	
Low speed Centrifuge	1	Angle Rotor: 10ml*24 (4000rpm)	
Thermo shaker	1	25 - 150 °C, 100 – 300 rpm, For 2 ml Eppendorf tubes, with lid	
Water bath	1	1 L	

<b>Dry Incubator</b>	<b>1</b>	<b>50 L</b>	
<b>Digital Autoclave</b>	<b>1</b>	<b>Vertical 50 L, double drum with drying option</b>	
<b>Biosafety Level II cabinet</b>	<b>1</b>	<b>4 feet length, 2 feet width, with HEPA filters</b>	
<b>Roller Mixer</b>	<b>1</b>		
<b>Refrigerator and Freezer</b>	<b>1</b>	<b>Double door</b>	
<b>UPS with 2 batteries</b>	<b>1</b>	<b>Homage 1K Watt, Phoneix 180 XP battery</b>	
<b>Hematology analyzer</b>	<b>1</b>	<b>Dymid DH-36</b>	

<b>Biochemistry analyzer</b>	<b>1</b>	<b>Microlab 300</b>	
<b>Special Chemistry analyzer</b>	<b>1</b>	<b>Ichroma II</b>	
<b>Vortexer</b>	<b>1</b>		
<b>Lab racks</b>	<b>5 each</b>	<b>For 2ml, 10ml, and 50ml tubes</b>	
<b>Micropipette with Pipette Stand</b>	<b>2 each</b>	<b>2 ul, 10 ul, 100 ul, 200 ul, 1000 ul Autoclavable</b>	
<b>Eight-channel Micropipettes</b>	<b>1</b>	<b>50-300µl-Fully Autoclavable</b>	
<b>Lab coats</b>	<b>5</b>	<b>Large size</b>	

<b>Eppendorf tubes</b>	<b>2 packs</b>	<b>1000 pcs/pack</b>	
<b>Test tubes (5 ml) - Plastic</b>	<b>2 bags</b>	<b>12*100mm 500pcs/bag</b>	
<b>Sealing Strip for Waste bags</b>	<b>10 bags</b>	<b>50pcs/bag</b>	
<b>Autoclavable waste bag</b>	<b>10 bags</b>	<b>61*81cm 50pcs/bag</b>	
<b>Petri dishes</b>	<b>50</b>	<b>Glass (90 mm)</b>	
<b>ELISA Analyzer</b>	<b>1</b>	<b>Rayto, RT-6000</b>	
<b>Steel waste containers</b>	<b>8</b>	<b>30 L, Autoclavable</b>	

<b>Hemocytometer neubar chamber</b>	<b>1</b>		
<b>Cover slips</b>	<b>10 packs</b>	<b>Cleaned blank clear coverslips, dimensions (22x22x0.13mm)</b>	
<b>Glass slides</b>	<b>10 packs</b>	<b>Cleaned blank clear slides, dimensions: (25.4x76.2x1mm)</b>	
<b>High Speed micro-centrifuge</b>	<b>1</b>	<b>For 2 ml Eppendorf tubes, up to 14000 rpm</b>	

## Company Evaluation Criteria

- i. Profile of company complete in all respect
- ii. List of Previous and Current customers along with Purchase Orders of Supplies.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing along with Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications provided by supplier against chemicals detailed as given at **Annex 'A'**
- viii. Proposed delivery schedule for delivery of Chemicals
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money attached with technical proposal